

THE REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:00 PM, APRIL 23, 2024 AT BERKLEY CITY HALL BY CHAIR LISA KEMPNER.

The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city's government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city's YouTube channel: <https://www.youtube.com/user/cityofberkley>

PRESENT: Shiloh Dahlin
Joe Bartus
Lisa Kempner
Eric Arnsman

ABSENT: Josh Stapp
Lisa Hamameh
Mike Woods

ALSO, PRESENT: Kristen Kapelanski, Community Development Director
Greg Patterson, City Council Liaison

Motion by Commissioner Dahlin to excuse the absences of Commissioners Hamameh, Woods and Stapp. Motion supported by Commissioner Bartus.

Voice Vote to approve the absences of Commissioners Hamameh, Woods and Stapp.

AYES: 4

NAYS: 0

ABSENT: Hamameh, Woods, Stapp

MOTION CARRIED

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APPROVAL OF AGENDA

Motion by Commissioner Bartus to approve the agenda and supported by Commissioner Dahlin.

Voice vote to approve the agenda

AYES: 4

NAYS: 0

ABSENT: Hamameh, Woods and Stapp

MOTION CARRIED

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APPROVAL OF THE MINUTES

NONE

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COMMUNICATIONS

NONE

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CITIZEN COMMENTS

NONE

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OLD BUSINESS

NONE

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NEW BUSINESS

1. Capital Improvement Plan

Finance Director Carl Johnson explained the reasoning behind and the legislation requiring Planning Commission review and approval of the Capital Improvement Plan. The Planning Commission is asked to review the plan to make sure there are no conflicts with the Master Plan. In the case of Berkley, there are no items in the Capital Improvement Plan that intersect with the Master Plan as most items are maintenance and repairs.

The Planning Commission asked a number of questions clarifying their role. Chair Kempner asked that the Community Center wall repair be moved forward.

Chair Kempner opened the public hearing at 7:09PM. No one wished to speak and there were no written comments. Chair Kempner closed the public hearing at 7:09PM.

Motion by Commissioner Bartus to approve the Capital Improvement Plan.

Motion supported by Commissioner Dahlin.

Roll call vote on motion to approve the Capital Improvement Plan.

AYES: 4

NAYS: 0

ABSENT: Hamameh, Woods, Stapp

MOTION CARRIED

2. Site Plan Extension – Berkley BP PSP-05-22: 2576 Coolidge

Community Development Director Kapelanski described the request.

Chair Kempner asked if there were any public comments.

Tom Swasey and Diana Angers asked if there was a discussion to address a parking lot expansion on Cambridge for a development on the agenda this evening.

Community Development Director Kapelanski directed them to come talk to her after the meeting to discuss the project, which was not on the agenda this evening.

Motion by Commissioner Bartus to approve a one-year site plan extension for Berkley BP PSP-05-22.

Motion supported by Commissioner Arnsman.

Roll call vote on motion to approve the site plan extension for PSP-05-22.

AYES: 4
NAYS: 0
ABSENT: Hamameh, Woods, Stapp

MOTION CARRIED

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LIAISON REPORT

Commissioner Bartus gave a summary of the last Chamber of Commerce meeting and updated the Commission on upcoming Chamber events.

Chair Kempner said the DDA Meeting was focused on planning Berkley Pride and the DDA was creating a mural map.

Commissioner Arnsman was not able to attend the last Environmental Committee meeting.

Councilmember Patterson thanked the Commission for their volunteerism for Volunteer Week and noted the City has a new Interim City Manager, Nate Geinzer.

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COMMISSIONER COMMENTS

None

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STAFF COMMENTS

Community Development Director Kapelanski directed the Planning Commission to the Google Drive housing the draft Zoning Ordinance and encouraged them to comment directly on the documents.

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ADJOURNMENT

Motion to adjourn by Commissioner Bartus, supported by Commissioner Arnsman.

Voice vote for adjournment

AYES: 4
NAYS: 0
ABSENT: Hamameh, Woods, Stapp

With no further business, the meeting was adjourned at 7:19PM.